



Payroll

To: Student Summer Employees
From: Payroll – Office of Financial Affairs
Date: August 28, 2018
Re: Summer Employment Hours

Student summer employees, please be advised that the last day of summer employment was Sunday, August 26, 2018. To help eliminate confusion, please log on to your summer job time sheet as soon as possible and **submit** your hours for Sunday, August 26, 2018 and before.

Fall positions started on Monday, August 27, 2018. Please be sure to enter hours worked on Monday, August 27, 2018 and after onto your fall time sheet.

If you have any questions feel free to contact Payroll at 315-792-3161 or Student Employment at 315-792-3365

Have a great fall semester!